



**GCCCD VISION, MISSION, AND VALUE STATEMENT**

**VISION:** *Transforming lives through learning.*

**DEC CHARGE:** The District Executive Council (DEC) serves in an advisory capacity to the Chancellor. DEC advises the Chancellor on District policy development and governance issues, and on matters referred to the council by the colleges, District Services, and/or college/District standing councils or committees. DEC reviews and recommends items for the Governing Board meeting dockets.

***DISTRICT EXECUTIVE COUNCIL – EMERGENCY PLANNING SESSION***

**MEETING NOTES**

Friday, May 7, 2021, 9:00-10:00 AM

Via Zoom

**DEC Members**

<b>Chair:</b> Chancellor	Lynn Neault	<input checked="" type="checkbox"/>	AFT Representative	Jim Mahler	<input checked="" type="checkbox"/>
Int. VC Business Services	Sahar Abushaban	<input checked="" type="checkbox"/>	CSEA Representative	Kathleen Flynn	<input checked="" type="checkbox"/>
VC Human Resources	Tim Corcoran	<input checked="" type="checkbox"/>	Admin Assoc. Representative	Michael Copenhaver	NP
VC Student & Inst. Success	<i>Vacant</i>	--	Confidential Admin Rep.	Jessica Robinson	<input checked="" type="checkbox"/>
Interim President-GC	Marsha Gable	NP	Confidential Employees Rep.	Cheryl Detwiler	<input checked="" type="checkbox"/>
President-CC	Julianna Barnes	<input checked="" type="checkbox"/>	Academic Senate President-CC	Manuel Mancillas-Gomez	<input checked="" type="checkbox"/>
ASGCC President	Kristie Macogay	<input checked="" type="checkbox"/>	Academic Senate President-GC	Denise Schulmeyer	<input checked="" type="checkbox"/>
ASGC President	King Wong	NP	Classified Senate President- GC	Cindy Emerson	<input checked="" type="checkbox"/>

Additional Attendees: Aaron Starck, Alicia Munoz, Anne Krueger, Arian Pole, Asma AbuShadi, Brianna Cuellar, Christianne Penunuri, Craig Leedham, Danielle Short, Dee Aceves, Della Elliott, Diana Vance, Eric Klein, Greg Vega, Jamie Adams, Jane Gazale, Jeff Waller, John Escobedo, Judd Curran, Kerry Kilber Rebman, Kim Dudzik, Kimberly Faucett-Gioscia, Lara Braff, Larry McLemore, Liz Barrow, Malia Molina, Mark Pressnall, Marshall T. Fulbright III, Martha Galvan, Michael Allen, Michele Martens, Mike Williamson, Myra Lomahan, Natalija Worrell, Nedra Brown, Nicole Conklin, Nicole Jones, Nikki Salgado, Pat Murray, Patricia Sparks, Pearl Lopez, Priscilla Natalie Ortiz, Rachelle Panganiban, Ray Reyes, Richard Unis, Sally Cox, Sara Allen, Sébastien Cormier, Shirley Hughes, Temo Carboni, William McGreevy

Discussion items	Action/Follow-Up
A. Planning for Reopening – Update	<p>Chancellor Neault provided an update:</p> <ul style="list-style-type: none"> <li>The <a href="#">Planning Framework for Returning to Campus</a> shared previously with this group will be brought to the Board on the 5/18/21 agenda.</li> <li>The Board wants to start meeting in person in July or August, depending on technology capabilities. The goal is to have both remote and in-person access available.</li> <li>All returning to campus planning is built on the foundation that employees will not be returning to unsafe conditions.</li> </ul> <p>Facilities and Campus Safety Team Update by Sahar A.:</p> <ul style="list-style-type: none"> <li>Getting a ventilation assessment done is a top priority.</li> <li>The District has contracted with SC Engineering to assess the ventilation system for all buildings districtwide.</li> <li>Weekly meetings are taking place with SC Engineering.</li> </ul>

Discussion items	Action/Follow-Up
	<ul style="list-style-type: none"> <li>• The assessment, that began two weeks ago, is based on a prioritized list of the buildings provided to the contractor by both colleges.</li> <li>• At the end of each building assessment, the vendor will provide a classification based on associated risk. Work will be done on each building according to the vendor recommendations.</li> <li>• The assessments include 55 buildings at Grossmont and District Services, and 16 buildings at Cuyamaca.</li> <li>• SC Engineering has made the following suggestions:             <ul style="list-style-type: none"> <li>○ Prepare a test and balance contract. Ken Emmons is working on this.</li> <li>○ Start buying HEPA filters and air purifiers. Both colleges are working on this.</li> <li>○ The HVAC contracts should be amended. Ken Emmons is working on this.</li> </ul> </li> <li>• No one will be brought back to a building where an assessment has not been done and the essential work has not been completed.</li> <li>• Building 10 at Grossmont College and some of the District buildings have been prioritized.</li> </ul> <p>Employee Relations Team Update by Tim C.:</p> <ul style="list-style-type: none"> <li>• Four safety specialists have been hired.             <ul style="list-style-type: none"> <li>○ Two will be based in the District Office, and one at each campus.</li> <li>○ Tim clarified that CDC Guidelines are not the same as Cal-OSHA. As a public institution, GCCCD must follow Cal-OSHA.</li> </ul> </li> <li>• Masking is still required, but this requirement should go away soon.</li> <li>• Julianna B. noted that Cuyamaca is working with a testing lab and point of care service to set up testing sites at both campuses. Sites will be drive-through at first. All students and employees will have the ability to test for free up to four times per person per month (weekly). Turnaround for results is 24 hours.</li> <li>• The Chancellor noted that the District is moving in direction of considering requiring vaccinations, and will work through this with labor leaders and legal counsel. Most of the colleges in the region plan to require vaccinations. Individuals who cannot get vaccinated would be required to participate in a testing routine as an alternative. Mandatory vaccination is contingent on full FDA approval of the vaccines and there must be processes in place for health and religious exceptions through the interactive process.</li> <li>• The District is also considering making vaccination (or testing) a requirement for work-related travel.</li> </ul>

Discussion items	Action/Follow-Up
	<ul style="list-style-type: none"> <li>Plans for mandatory vaccinations are not finalized, and the District is responding to constantly changing conditions.</li> </ul> <p>Instruction Team Update by Alicia M. and Marshall F.:</p> <ul style="list-style-type: none"> <li>Alicia M. reported that Cuyamaca is focusing on face-to-face classes now that funding is available. They are making progress on hybrid classrooms, which are generating a lot of interest even beyond COVID. There will not be a lot of face-to-face classes in the summer, but more will be added in the fall. There will be six outdoor classes this summer.</li> <li>Marshall F. reported that Grossmont is also making progress with hybrid/Zoom classrooms.</li> </ul> <p>Student Services Team Update by Aaron S. and Jessica R.:</p> <ul style="list-style-type: none"> <li>Aaron S. reported that Grossmont is evaluating services to see which can be brought back earlier/later. They are beginning conversations with individual staff members regarding returning to campus, and looking into alternatives for meetings when physical space is limited.</li> <li>Jessica R. reported that Cuyamaca is working with Aaron regarding employee preferences to determine who to bring back when. They are working compassionately with their team to determine schedules for what services will be offered. Ambassadors will be available for the summers. They are still looking into Q-less and other modes of making and handling in-person appointments.</li> </ul>
<p>B. Safety Task Force Update</p>	<p>The Chancellor reported that the District reduced the Sheriff’s Department presence to two deputies during COVID. It is now time to come up with a plan for next year, as the contract with the Sheriff’s Department is up for renewal.</p> <p>Sahar A. shared the following documents:</p> <ul style="list-style-type: none"> <li><a href="#">Public Safety Options to be Considered</a></li> <li><a href="#">Public Safety Open Forums Summary</a></li> <li><a href="#">Employee Safety Survey Results</a></li> <li><a href="#">Student Safety Survey Results</a></li> </ul> <p>Sahar A. provided an update regarding the Safety Task Force:</p> <ul style="list-style-type: none"> <li>Surveys were performed and open forums were held. Using the results from the surveys and forums, four options have been formulated as reflected in the <a href="#">Public Safety Options to be Considered</a> document.</li> <li>The job descriptions for the proposed new positions shown in Option #1 have not been finalized.</li> <li>The District is considering using behavioral response teams.</li> </ul>

Discussion items	Action/Follow-Up
	<ul style="list-style-type: none"> <li>• Kathleen Flynn inquired whether new employees would be CSEA members, noting that prior to contracts with law enforcement agencies, the District had similar positions to what is reflected in the <a href="#">Public Safety Options to be Considered</a> document.</li> <li>• The Chancellor explained that job descriptions still need to be created. They may not be the same as before. It will not be a campus police force, per se.</li> <li>• The <a href="#">Student Safety Survey Results</a> reflect that 87% student respondents want a law enforcement presence.</li> <li>• The <a href="#">Employee Safety Survey Results</a> reflect that 81% employee respondents want a law enforcement presence.</li> <li>• The Chancellor is leaning toward Option 2. Sheriff Jerry from Cuyamaca would be retained, and he would alternate between the colleges.</li> <li>• It will take several months to get the new positions in place.</li> <li>• Sheriffs are not allowed to be unarmed.</li> </ul>
C. External Fiscal Analysis	<p>The Chancellor reported as follows:</p> <ul style="list-style-type: none"> <li>• An external firm, Cambridge West Partnership, LLC, was engaged to evaluate the fiscal condition of the District.</li> <li>• Cambridge’s Report has been completed and will be presented at the 5/18/21 board meeting.</li> <li>• There are no big surprises in the report.</li> <li>• The labor groups have had an opportunity to preview the report.</li> <li>• Kathleen Flynn is concerned about where information came from. Sahar A. noted that the sources are included in report.</li> <li>• Kathleen Flynn is concerned that upper management was included in the CSEA statistics in the report. The Chancellor explained that the staff category does not include managers. Managers are reported separately.</li> </ul>
D. Communications Update	<p>Anne K. reported as follows:</p> <ul style="list-style-type: none"> <li>• She will be transitioning to weekly updates as return to campus begins.</li> <li>• The updates will be sent out on Mondays.</li> <li>• The updates will be short with just a few points, and will include links to training videos as appropriate.</li> <li>• The updates will also include outreach to students to keep them posted regarding courses are being offered live and online.</li> </ul>

Discussion items	Action/Follow-Up
E. Other	Nothing to report.
F. Next Meeting	<b>The next meeting is scheduled for: Friday, June 4, 2021 – 9:00-10:00 AM</b>